



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NL  
A0E 1P0

TELEPHONE: (709) 832-2810  
FAX: (709) 832-2210  
EMAIL: townoffortunecao@gmail.com

## Minutes of a Regular Meeting of Fortune Town Council at the Fortune Municipal Center Wednesday, September 18, 2024 at 6:00 p.m.

<i>Members Present:</i>	Mayor Deputy Mayor	Deanne Hickman Jennifer Robere
	Councillors	Kenneth Keeping Paul Peach Rita Piercey Rodney Rose
<i>Absent with Regrets:</i>	Councillor	Roy Kendell
<i>Also Present:</i>	CAO Town Clerk	Linda Collier Lacey Symes

### additions/Adoption to Agenda:

Mayor Hickman asked if there were any additions to the Agenda of September 18, 2024.

#### GENERAL BUSINESS:

7. Ultimate Recipient Canada Community Building Fund Agreement 2024-2034
8. Crews B' Cab- Letter of Support
9. Smallwood Crescent Community Centre- Wage Subsidy Program

#### PERMITS:

##### Building Permits:

LLEDC001	6 Eldon Street	Fence
DURNM002	9 Farm Road	Hot Tub Platform

**Motion 2024-09-18-01:** Councillor **PEACH** /Deputy Mayor **ROBERE**

**Be it resolved that the Agenda of September 18, 2024 meeting be adopted with the noted additions.**

In favour: Mayor Hickman  
Deputy Mayor Robere  
Councillors: Keeping, Peach, Piercey & Rose

Opposed: 0 Motion carried.



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NT  
A0E 1P0

TELEPHONE: (709) 832-2810  
FAX: (709) 832-2210  
EMAIL: townoffortunecao@gmail.com

September 18, 2024  
Page 2

## Delegation:

**6:00 p.m.- Hellen Drake:** Hellen Drake did not attend the Council Meeting as requested.

**6:20 p.m.- Edward Bowles :** Edward Bowles had rescheduled to a later date.

## Adoption of Minutes:

Mayor Hickman asked if there were any errors or omissions to the Minutes from the Regular Council Meeting held on August 27, 2024 as presented.

**Motion 2024-09-18-02:** Councillor **PEACH**/Councillor **KEEPING**

**Be it resolved to adopt the Minutes of the Regular Council Meeting of August 27, 2024 as presented.**

In favour: Mayor Hickman  
Deputy Mayor Robere  
Councillors: Keeping, Peach, Piercey & Rose  
Opposed: 0 Motion carried.

## BUSINESS ARISING FROM THE MINUTES:

### **1. Town of Grand Bank- Community Collaboration:**

Defer- CAO Collier to request a meeting with the Town of Grand Bank for further clarification.

### **2. Downtown Development Phase I- Change Order:**

Due to the requirement to relocate a manhole; therefore, additional section of pavement is required as per that change. CAO Collier seeking recommendation to have this completed, despite being on private property, the impact is from the ongoing development on Frank's Lane as per the Downtown Development Phase I project.

**Motion 2024-09-18-03:** Councillor **PEACH**/Councillor **ROSE**

**Be it resolved to accept the Change Order Notice for the Downtown Development Project Phase 1 in the amount of \$42,959.40**

In favour: Mayor Hickman  
Deputy Mayor Robere  
Councillors: Keeping, Peach, Piercey & Rose  
Opposed: 0 Motion carried.



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NL  
A0E 1P0

TELEPHONE: (709) 832-2810  
FAX: (709) 832-2210  
EMAIL: townoffortunecao@gmail.com

September 18, 2024  
Page 3

### 3. Discretionary Use- MET Tower:

Defer as the deadline for responses to the Discretionary Use Ad is September 25<sup>th</sup>, 2024; therefore, to be tabled at the next Regular Council Meeting.

### GENERAL BUSINESS:

#### 1. Animal Control Regulations:

Defer for further review.

#### 2. BioMaxx- Flow Meters:

**Motion 2024-09-18-04:** Councillor PEACH/Councillor ROSE

**Be it resolved to approve the 4 year Flow Meter Maintenance contract with BioMaxx in the amount of \$970.94 per quarter, per meter.**

In favour: Mayor Hickman  
Deputy Mayor Robere  
Councillors: Keeping, Peach, Piercey & Rose

Opposed: 0 Motion carried.

#### 3. Request to Purchase- Collier Place

**Motion 2024-09-18-05:** Councillor KEEPING/Councillor ROSE

**Be it resolved to approve the land purchase request for Collier Place based on the proposed purchaser to first determine if Development Regulations can accommodate structure, purchaser would be responsible for cost of survey & purchase price of land at \$0.50/square foot.**

In favour: Mayor Hickman  
Deputy Mayor Robere  
Councillors: Keeping, Peach, Piercey & Rose

Opposed: 0 Motion carried.

#### 4. Bus Shelter Request:

Received a request from a resident seeking an additional bus shelter.

NL Schools advised that the Town of Fortune is able to place a new bus shelter within the Town of Fortune; however, the bus stop currently in place is where the bus will continue to stop and pick up students, as per safety regulations/evaluations.

CAO Collier to advise resident to reach out to NL Schools.



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NL  
A0E 1P0

TELEPHONE: (709) 832-2810  
FAX: (709) 832-2210  
EMAIL: townoffortunecao@gmail.com

September 18, 2024

Page 4

## 5. United Towns Minor Hockey- Canteen Request:

**Motion 2024-09-18-06:** Councillor **KEEPING**/Councillor **ROSE**

**Be it resolved to approve the request received from United Towns Minor Hockey Association to utilize the canteen at the Fortune Arena for the 2024-2025 season.**

In favour: Mayor Hickman  
Deputy Mayor Robere  
Councillors: Keeping, Peach, Piercey & Rose  
Opposed: 0 Motion carried.

## 6. French Language Services Grant Program Application:

**Motion 2024-09-18-07:** Councillor **KEEPING**/Councillor **PIERCEY**

**Be it resolved to deem acceptable for CAO Collier to submit an application for the 50/50 cost shared French Language Services Grant Program to provide bilingual signage as part of the Downtown Development project, project valued at \$30,000.**

In favour: Mayor Hickman  
Deputy Mayor Robere  
Councillors: Keeping, Peach, Piercey & Rose  
Opposed: 0 Motion carried.

## 7. Ultimate Recipient Canada Community Building Fund Agreement 2024-2034:

**Motion 2024-09-18-08:** Deputy Mayor **ROBERE**/Councillor **PIERCEY**

**Be it resolved to accept the 2024- 2034 Ultimate Recipient Canada Community Building Fund Agreement.**

In favour: Mayor Hickman  
Deputy Mayor Robere  
Councillors: Keeping, Peach, Piercey & Rose  
Opposed: 0 Motion carried.

## 8. Crews N' Cab- Letter of Support:

**Motion 2024-09-18-09:** Councillor **ROSE**/Councillor **PIERCEY**

**Be it resolved to submit a Letter of Support on behalf of the Town of Fortune to Crews N' Cab.**

In favour: Mayor Hickman  
Deputy Mayor Robere  
Councillors: Keeping, Peach, Piercey & Rose  
Opposed: 0 Motion carried.



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NL  
A0E 1P0

TELEPHONE: (709) 832-2810  
FAX: (709) 832-2210  
EMAIL: townoffortunecao@gmail.com

September 18, 2024  
Page 5

## 9. Smallwood Crescent Community Centre- Wage Subsidy Program:

Defer for Administration, Human Resources & Finance Committee meeting.

### FINANCIAL TRANSACTIONS:

Payables: August 24, 2024- September 13, 2024

**Motion 2024-09-18-10:** Councillor **PEACH**/Councillor **PIERCEY**

**Be it resolved to approve the financial transactions dated August 24, 2024- September 13, 2024.**

In favour: Mayor Hickman  
Deputy Mayor Robere  
Councillors: Keeping, Peach, Piercey & Rose  
Opposed: 0 Motion carried.

### EXEMPTIONS/ADJUSTMENTS:

### CORRESPONDENCE:

### PERMITS/APPLICATIONS:

#### Building Permits:

EDWAT001	31 Logwood Road	Wheelchair Ramp
SYMES002	26 Lamaline Highway	Shed
LLEDC001	6 Eldon Street	Fence
DURNM002	9 Farm Road	Hot Tub Platform

**Motion 2024-09-18-11:** Councillor **ROSE**/Councillor **PIERCEY**

**Be it resolved to approve the Building Permits for #EDWAT001, SYMES002, LLEDC001 & DURNM002 based on approval from all other regulatory departments.**

In favour: Mayor Hickman  
Deputy Mayor Robere  
Councillors: Keeping, Peach, Piercey & Rose  
Opposed: 0 Motion carried.

#### Building Permits:

Mary Kay- Independent Consultant Sherry Brady

**Motion 2024-09-18-11:** Councillor **PIERCEY**/Councillor **PEACH**



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NJ  
A0E 1P0

TELEPHONE: (709) 832-2810  
FAX: (709) 832-2210  
EMAIL: townoffortunecao@gmail.com

September 18, 2024  
Page 6

**Be it resolved to approve the Peddler's Tax Application for Sherry Brady- Mary Kay Independent Consultant, based on approval from all other regulatory departments.**

In favour: Mayor Hickman  
Deputy Mayor Robere  
Councillors: Keeping, Peach, Piercey & Rose  
Opposed: 0 Motion carried.

## CAO REPORT:

- Parking Policy & Digital Recording Policy is the next priority to be reviewed by the Planning & Development Committee prior to submitting to Council for review.
- Update on Tax Sale- Notice of Arrears has been posted on 6 Miles Road.

## COUNCILLORS FORUM:

### PUBLIC WORKS & INFRASTRUCTURE COMMITTEE:

Councillor Keeping gave a brief follow up on the Committee Meeting that was held on September 16, 2024.

The following items were discussed:

Water Conservation; Boil Water Advisory; Weekend on Call ; Sewer Call Out; Town of Grand Bank- Chlorination Readings; Water Maintenance; Light for Chute; Vehicle Maintenance; OHS Inspection/Meeting

There was great discussion regarding Weekend on Call as a second employee will be identified on Fridays should assistance for screen cleaning or other needs as warranted. When screens need to be cleaned, it is MANDATORY that there will be TWO (2) employees present, if an employee attempts to clean by themselves there will be disciplinary action. If there is a secondary Public Works Employee required to clean screens throughout the weekend they will receive a three (3) hour call out. CAO Collier to distribute a memo to Public Works Staff regarding this matter.

There is an OH&S Inspection scheduled for Friday, September 20<sup>th</sup>.

It was agreed for the Public Works & Infrastructure Meeting to meet with the Public Works Employees once a month.

### ADMINISTRATION, HUMAN RESOURCES & FINANCE:

Mayor Hickman provided a brief follow up on the Administration, Human Resources & Finance Committee Meeting held on August 14, 2024.

**Motion 2024-09-18-12:** Councillor **PIERCEY**/Councillor **PEACH**

**Be it resolved to approve the recommendation of the Administration, Human Resources & Finance Committee for Office Staff to complete the various adjustments within departments to the budget.**



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NL  
A0E 1P0

TELEPHONE: (709) 832-2810  
FAX: (709) 832-2210  
EMAIL: townoffortunecao@gmail.com

September 18, 2024  
Page 7

In favour: Mayor Hickman  
Deputy Mayor Robere  
Councillors: Keeping, Peach, Piercey & Rose  
Opposed: 0 Motion carried.

**Motion 2024-09-18-13: Deputy Mayor ROBERE/Councillor KEEPING**

**Be it resolved to approve the recommendation of the Administration, Human Resources & Finance Committee to transfer \$50,000 from the General Account to Reserve Account with option to provide a more substantial interest.**

In favour: Mayor Hickman  
Deputy Mayor Robere  
Councillors: Keeping, Peach, Piercey & Rose  
Opposed: 0 Motion carried.

**Motion 2024-09-18-14: Deputy Mayor ROBERE/Councillor KEEPING**

**Be it resolved to approve the recommendation of the Administration, Human Resources & Finance Committee to increase Town Clerk's wages an additional \$2.50/hr in CAO's absence after she has been absent for one (1) week.**

In favour: Mayor Hickman  
Deputy Mayor Robere  
Councillors: Keeping, Peach, Piercey & Rose  
Opposed: 0 Motion carried.

## **COMMITTEE REPORTS:**

### Mayor Hickman:

- Seeking an update regarding the Boil Order Advisory. CAO Collier advised the Town of Fortune need to receive two satisfactory readings from Service NL prior to lifting the Boil Order Advisory. There already has been one satisfactory reading & another reading was taken yesterday; therefore, if that reading comes back satisfactory we will be able to lift the advisory.
- Suggested sending out a Council Meeting Update to the Public after each meeting. Office Staff to draft and send to Council prior to sending out to the Public.

### Deputy Mayor Robere:

- Recreation Commission will be having an appreciation event for Fortune Day volunteers on October 3<sup>rd</sup>.
- There is a Recreation Commission meeting tomorrow, September 19<sup>th</sup>.
- Inquired about locking the gates at Brookside Shed property. CAO Collier to advise Public Works Staff to lock the gates at the end of every day, combination lock to be installed.



# The Town of Fortune

P. O. BOX 159  
Temple Street  
Fortune, NL  
A0E 1P0

TELEPHONE: (709) 832-2810  
FAX: (709) 832-2210  
EMAIL: townoffortunecao@gmail.com

September 18, 2024  
Page 8

## Councillor Keeping:

- Inquired if Snook's Road Erosion project will be started this year. CAO Collier advised she is confident that this project will start this year as there is no pavement involved. Bunkerhill Phase I & Bunkerhill Phase II will not start until 2025 as pavement deadline has passed.
- Attended the opening of the new RCMP building yesterday in Marystown, circulated pictures to Council.

Councillor Peach: NIL

Councillor Piercey: NIL

## Councillor Rose:

- Advised that the light he was suggesting at the water chute is just a regular motion censored light. CAO Collier to order.

## ADJOURNMENT / Next Meeting:

Motion 2024-09-18-15:

Councillor **KEEPING**/Councillor **PEACH**

**Be it resolved that the Regular Meeting of Council adjourn at 7:51p.m. and the next meeting to be scheduled for October 2, 2024 at 6:00 p.m.**

In favour: Mayor Hickman  
Deputy Mayor Robere  
Councillors: Keeping, Peach, Piercey & Rose  
Opposed: 0 Motion carried.

Deanne Hickman  
MAYOR

Lacey Symes  
TOWN CLERK