



The Town of Fortune

P. O. BOX 159
Temple Street
Fortune, NL
A0E 1P0

TELEPHONE: (709) 832-2810
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AGENDA - Council Meeting April 19, 2022 @ 6:30 p.m.

Additions/Adoption to Agenda
Adoption of Minutes: April 5, 2022

GENERAL BUSINESS:

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Downtown Development Project 2. Snook's Road Erosion Concern 3. Strategic Priority Work Plan - Timelines 4. Debit/Credit Terminal Upgrade 5. FCM Membership 6. Seniors Club Excavation 7. Speed Sign | <ol style="list-style-type: none"> 8. Fire Pit Regulations- (Fire Department's Review) 9. BP Trails Challenge Sign – Email Approval (March 28, 2022) 10. Tourism Forum May 15-17 11. BP Joint Council Health Accord Zoom Meeting- April 21st 12. Asset Management Proposals (Biomaxx and Tract Consulting) - DEFER |
|---|--|

FINANCIAL TRANSACTIONS:

- Payables April 2-April 14, 2022

EXEMPTIONS/ADJUSTMENTS

LEE.S003 \$483.23 - Insolvency

CORRESPONDENCE:

From	Particulars	Anticipated Action
Raelene Carroll	Paving Issue / Driveway	PW take photos/inspect – refer to Committee
EMCO Waterworks	Conference & Tradeshow	FYI – PW Supervisor not interested
Sadie Parsons, MHA Paul Pike	Community Garden Support Program	Make Application – items to be determined
Tract	Unencumbered Land	FYI – Planning & Development Committee

COMMITTEE REPORTS:

Human Resources & Administration:

- Meetings with Staff
- Response to Displeased Resident- Employee Conduct
- Social Media Policy

Community Services:

- Fortune Recreation Commission Meeting

Planning & Development:

- Meeting with ACOA & Dept. Industry, Energy & Technology (Downtown Development)

PERMITS:

KEEPJ005 53 Lamaline Highway 8 X 12 Shed; MAVIP001 3 Noseworthy Place Ext to Shed; SYMET001 46 Lamaline Highway 20 X 28 Shed

CAO Report / Councillors Forum

ADJOURNMENT / Next Meeting



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Minutes of a Regular Meeting of Council Of the Town of Fortune at the Fortune Fire Hall On April 5, 2022 at 6:30 p.m.

Members Present:

Mayor	Deanne Hickman (via Zoom)
Deputy Mayor	Terry Fleming
Councillors	Kenneth Keeping (via Zoom) Roy Kendell Rodney Rose Jennifer Stacey Matthew Woodland

Also Present:

Chief Administrative Officer	Linda Collier
Town Clerk	Lacey Symes

Additions/Adoption to Agenda:

Deputy Mayor Fleming asked if there were any additions to the Agenda of April 5, 2022

18. Eldon Street- Correspondence from Resident
19. Proclamation- Operation Smile
20. Request to Purchase Land- Confederation Street
21. Adjustment Request-#BURI001

Motion 2022-04-05-01: Councillor Woodland/Councillor Kendell

Resolved that the Agenda of April 5, 2022 meeting be adopted with additions as presented.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

Adoption of Minutes:

Deputy Mayor Fleming asked if there were any errors or omissions to the Minutes from the Regular Council meeting held March 8, 2022 as presented.

Public Works Supervisor Caines & Public Works Randell to be removed from "*Also Present*" section.



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Adoption of Minutes:

Motion 2022--04-05-02: Councillor Woodland/Councillor Rose

Resolved to adopt the Minutes of the Regular Council Meeting of March 8, 2022 as presented with corrections.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

GENERAL BUSINESS:

1. Butterfly Valve:

Received correspondence from Innovative NL based on the five bids received on March 29th for the Chlorination Building Bypass Valve Replacement.

Bennett's Construction & Supplies (2011) Limited	\$131,675.00
Stellar Storm Industries Inc	\$149,927.80
Mallay's Industrial Services Ltd	\$169,763.00
Wally Drake's Trucking Ltd	\$169,889.50
MAP Investments Inc	\$171,120.00

Innovative NL is recommending to award the contract to Bennett's Construction and Supplies (2011) Ltd.

Correspondence also received from the Department of Municipal Affairs recommending to award the contract to Bennett's Construction and Supplies (2011) Ltd as well.

Motion 2022--04-05-03: Councillor Kendell/Councillor Rose

Resolved to award Project No: 17-GI-22-00025 Chlorination Building Bypass Valve Replacement to Bennett's Construction & Supplies in the amount of \$131,675.00 as per recommendation of Innovative NL.



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In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

2. Benson Street- Resident Request:

Received correspondence from a resident on Benson Street looking to have Council consideration of the installation of speed bumps during the Spring/Summer months.

Council discussed this matter & advised CAO Collier to correspond back to residents advising the Town of Fortune will temporarily place the radar speed sign in that specific area.

was recommended by Council to purchase a second radar speed sign to place around the Town. CAO Collier to obtain cost quote & send via email for further discussion.

3. Sunset Crescent- French Drain Request:

Correspondence was sent from a resident on Sunset Crescent advising since the Public Works Employees had fixed a water issue on Eldon Street they have been experiencing more water on their property, suggesting the water table must have changed; therefore, seeking an installation of an 80ft french drain to connect to the other french drain on back of property.

CAO Collier advised this request was tabled before at a Council Meeting & is recommending to refer request to the Public Works & Infrastructure Committee.

4. Response Letter from Resident (97-103 Eldon Street- March 3, 2022 correspondence):

As directed by Council, CAO Collier had sent a property clean up request to property owner of 97-103 Eldon Street.

The response letter advised since the letter the roof on the property has been inspected & at the time there wasn't much that could have been done because of the wind & snow covering the area. It was also stated in the letter that the property in question is in the near stages of being sold; to which papers will be addressed to Council when finalized; therefore, requesting to direct the property clean up request to the new owners.

Council agreed to keep on the radar & motion the situation.



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5. Femme Road- Water/Sewer Disconnect Request:

CAO Collier advised resident who had purchased a property on Femme Road is requesting to get the water/sewer services dug up as they are converting the property into a shed; therefore, water/sewer services are not needed.

CAO Collier advised that this request is not uncommon, people who normally purchased dilapidated properties are turning them into sheds; however, the Department of Municipal Affairs does advise that if a property is able to have water/sewer services, whether they have them or not, should be charged.

Council agreed to revisit the legislation regarding water/sewer services for 2023 budget.

Motion 2022--04-05-04: Councillor Rose/Councillor Woodland

Resolved to approve the Public Works Employees to dig up water/sewer services as per requested by resident at 7 Femme Road.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

6. Pinchmarsh Road- Purchase Land Request:

Refer request to Public Works & Infrastructure Committee for further review/discussion.

7. Tobacco Road Property Correspondence:

Letter tabled that was dropped off by family member of property owner advising that properties are no longer being rented & are being used for personal use only.

Town Clerk advised no business taxes were applicable to this correspondence.

Letter warrants no action/adjustment as no business taxes were ever applied.

8. United Towns Minor Hockey Association Sponsorship:

Correspondence received from United Towns Minor Hockey Association (UTMHA) advising the Pirates will be hosting all Newfoundland U15 Provincial Tournament at the Fortune Arena from April 21st- 23rd.

UTMA is seeking the Town of Fortune's sponsorship for the tournament booklet.



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Motion 2022--04-05-05: Councillor Rose/Councillor Woodland

Resolved to sponsor United Towns Pirates Minor Hockey Association for the full page booklet in the amount of \$100 for their All Newfoundland "U15" Provincial Hockey Tournament.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

9. Grand Bank Regional Theatre Sponsorship:

Motion 2022--04-05-06: Councillor Woodland/Councillor Kendell

Resolved to sponsor the Grand Bank Regional Theatre for the 2022 season in the amount of \$250 (Category 2).

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

10. YMCA Partnership to Distribute Grocery Cards Program:

Received an inquiry from a resident regarding other nearby municipalities partnering with YMCA to distribute grocery cards to eligible residents.

YMCA did not reach out to the Office. Town Clerk contacted YMCA & they had advised that their funding is exhausted at the moment; however, if more funding is received the Town of Fortune will be at the top of the list.

11. Arena Canteen- Prior Email Approval:

Received prior approval via email to approve Collin's Superette Inc to operate the canteen at the Fortune Arena for the U15 Provincial Hockey Tournament on April 21-23.

Council discussed the necessity to clarify potential liability concerns, employees of Collins' Superette during the operation the Fortune Arena canteen will not be the Town of Fortune's liability.



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Motion 2022--04-05-07: Councillor Rose/Councillor Stacey

Resolved to approve Collin's Superette Inc to operate the canteen at the Fortune Arena for the U15 Provincial Hockey Tournament on April 21-23, employees of Collins' Superette during the operation at the Fortune Arena canteen will not be the Town of Fortune's liability.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

12. Strategic Planning Session Notes:

For information purposes. CAO indicated she would summarize an action list from the report.

13. Debit/Credit Terminal Upgrade - DEFER:

14. FCM Membership- DEFER:

15. Fire Pit Regulations- DEFER:

16. Displeased Resident- Employee Conduct:

A Privileged Meeting of Council was held on Thursday, March 31st regarding this matter. Councillors were provided with details.

A consensus of Council to defer matter for meeting of the Human Resources Committee & to be brought back to Council Meeting.

17. Social Media Policy:

Defer matter for meeting of the Human Resources Committee & to be brought back to Council Meeting.

18. Eldon Street- Correspondence from Resident:

Received correspondence from resident on Eldon Street seeking retribution from the Town of Fortune for damages to basement (flooring, subfloor, gyproc, etc) due to flooding that resident feels the Town of Fortune is liable for.

CAO Collier is recommending to defer this request to further meet with the Public Works Staff & Public Works & Infrastructure Committee to obtain details surrounding the correspondence. Defer- bring back to next Council Meeting.



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19. Proclamation- Operation Smile:

Motion 2022--04-05-08: Councillor Woodland/Councillor Rose

Resolved to proclaim June 19, 2022 Operation Smile Day.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland,

Opposed: 0
Motion carried.

20. Request to Purchase Land- Confederation Street:

Refer request to Public Works & Infrastructure Committee for further review/discussion.

21. Adjustment Request-#BURI.001:

Request correspondence from #BURI.001 requesting an adjustment of invoice #202274255 in the amount of \$1500 as the ice house is not being utilized in 2022.

Motion 2022--04-05-09: Councillor Woodland/Councillor Kendell

Resolved to adjust invoice #202274255 in the amount of \$1500 for account #BURI.001 as the ice house isn't being utilized in 2022.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland,

Opposed: 0
Motion carried.

FINANCIAL TRANSACTIONS:

Motion 2022--04-05-10: Councillor Kendell/Councillor Rose

Resolved to approve the financial transactions dated March 4, 2022-April 1, 2022.



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In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

PERMITS/EXEMPTIONS/ADJUSTMENTS:

Adjustment:

PEACHV001 Interest

Correspondence received from property owner seeking adjustment for \$29.60 interest as 2021 invoice wasn't received, purchased property January 29, 2021; therefore, initial invoice would of been sent to original property owner.

Motion 2022--04-05-11: Councillor Woodland/Councillor Stacey

Resolved to approve adjustment request for account #PEACV001 for interest in the amount of \$29.60.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

CORRESPONDENCE:

Grand Bank Development Corporation- Withdraw Funding- Regional Women in Business Network: For Councillor's information.

Burin Peninsula Health Care Foundation- Annual Burin Peninsula Trails Challenge: For information purposes.

Canadian Transplant Association- National Organ and Tissue Donor Awareness Proclamation:

Motion 2022--04-05-12: Councillor Woodland/Councillor Stacey

Resolved to proclaim April 24th- April 30th, 2022 National Organ and Tissue Donor Awareness Week.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.



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Opposed: 0
Motion carried.

CBDC Burin Peninsula- Consultant Advisory Services Program: There was reference of this program at the Strategic Planning Session; however, a municipality would not be eligible.

Falun Dafa Canada- 20222 Falun Dafa Day Request: Defer/for information purposes.

Burin Peninsula Joint Council- Items for Municipal Sector Discussion: For information purposes

Biomaxx Environmental- Asset Management: CAO Collier met with Biomaxx regarding asset management & was advised there are grants where the Town could qualify up to \$50,000 in funding. CAO Collier will obtain proposals from Biomaxx & Tract, defer until further information is received.

AO REPORT:

- Congratulated Mayor Hickman on a job well done at the Healthcare Rally.
- HR Committee & CAO Collier were initially scheduled to meet on Thursday, April 7th to follow up from instructions directed at Privileged Meeting held on March 31st; however, as Mayor Hickman is in isolation it was agreed to defer until she is able to attend.
- College of the North Atlantic is offering a Municipal Leadership Essentials- Guide to Good Governness Training on April 20th. CAO Collier had previously sent an email for approval to attend (virtual training).

Motion 2022--04-05-13:

Councillor Woodland/Councillor Stacey

Resolved for CAO Collier to attend the virtual Municipal Leadership Essentials - Guide to Good Governance Training offered by College of the North Atlantic on April 20, 2022.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.



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- CAO Collier advised Council that the Town of Fortune has received in memoriam donations to go towards lighting for the Wade Drake & Burch Nash Memorial Playground, thinking the Town could possibly incorporate additional funding/campaign.
- Horsebrook Title- two residents have signed affidavits & have been sent to the lawyers.
- Possible date of Finance Committee- week of 18th.

MOTION TO EXTEND COUNCIL MEETING:

Motion 2022--04-05-14: Councillor Rose/Councillor Woodland

Resolved to extend the Council Meeting at 8:30 p.m. an additional 15 minutes.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.

COUNCILLOR'S FORUM:

Mayor Hickman:

- There is a French film director seeking approval to come to the area to do some filming on a documentary regarding Newfoundland/France. Council agreed to advise the film director that the Town of Fortune will promote and provide assistance where needed if possible.
- Inquired who is responsible for the water chute & advised there board is very soft at the location. CAO Collier advised the water chute is "enter at own risk" : however, will have Public Works Employees replace board.
- Received a complaint regarding citizens feeding birds- Office Staff to send out some type of notice advising residents to not feed any wildlife.
- Meeting via Zoom was very difficult to hear/take part, need to look at some type of system to make it easier for Councillors not able to attend in person.

Councillor Keeping:

- Found it difficult to hear conversations via zoom.

Councillor Kendell: NIL

Councillor Rose: NIL



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Councillor Stacey:

- Community Services Committee & Recreation Commission met & Fortune Day is scheduled for July 23, 2022, it's scheduled for a full day of events. There is another meeting scheduled for tomorrow, April 6th.

Councillor Woodland:

- Advised the roof on the Fortune Geology Centre is in really bad shape. CAO Collier advised the roof repairs were budgeted in the 2022 budget and asked Councillor Woodland to send any specs/details & in the meantime will try to obtain a quote.
- Advised there was a bench located at the Fortune Geology Centre that was damaged last year due to snowclearing & was never repaired, CAO Collier to follow up.

ADJOURNMENT / Next Meeting:

Motion 2022--04-05-15:

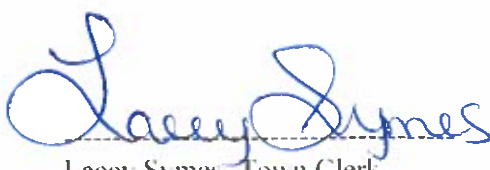
Councillor Woodland/Councillor Kendell

Resolved to adjourn the Regular Council Meeting at 8:45 p.m., next meeting scheduled for April 19, 2022.

In favour: Mayor Hickman
Deputy Mayor Fleming
Councillors: Keeping, Kendell, Rose, Stacey & Woodland.

Opposed: 0
Motion carried.


Deputy Mayor Fleming


Lacey Symes-Town Clerk